

# **Guide to Kamariya Community Center**

The Kamariya Community Center is open for group activities, learning sessions and sports activities, and as a place to exchange opinions and ideas with others in communities.

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> > Direction to the Kamariya Community Center

Take one of the buses destined for the following destinations at the west exit of Kanazawa-bunko Station and get off at the bus stop "Kozumi." The Kamariya Community Center is one minute on foot from the bus stop: Hakusando (via Kozumi) 文5 白山道循環 (小泉回り) Takafunedai Junkan 文10・文20 高舟台循環 Hakkeidai Jutaku 文11 八景台住宅 Kanto Gakuin Campus 文7 関東学院キャンパス

## Guide to the Kamariya Community Center

#### **Operation days and time:**

Weekdays and Saturday	9:00 am to 9:00 pm		
Sunday and holidays	9:00 am to 5:00 pm		

• Elementary school students can use the Kamariya Community Center until 5:00 pm and junior high school students until 6:00 pm

unless they are accompanied by their guardians. As long as they are accompanied by their guardians, they can continue to use its facilities. **Closed days:** 

- Second Monday every month (or the following Tuesday when the second Monday falls on a holiday)
- Year-end and New Year holidays from Dec. 28 to Jan. 4

#### Limitation to the use of the Kamariya Community Center:

The Kamariya Community Center cannot be used under conditions described below:

- When used only for the purpose of profit making
- When used against the objectives of the Kamariya Community Center
- When used against the management of the Kamariya Community Center

#### How to use the Kamariya Community Center

#### Individual use (free of charge)

For individual use, fill in your name at the reception before using the Kamariya Community Center.

Group use (for a fee for high school students or older)

#### How to make reservations (for groups):

- 1. To make reservations, you need to register your group at the reception of the Kamariya Community Center in advance. Your registration number to be issued when you register your group can be used in common at the Kamariya Community Center, Kanazawa Community Center, Nokendai Community Center, and Namiki Community House.
- 2. Making reservations by lot:

• To make reservations on the website, please log into the screen for making reservations for applicable facilities at the Kamariya Community Center, Kanazawa Community Center, Nokendai Community Center or Namiki Community House.

In addition to making application through internet, an applicant group can make a reservation by phone or by visiting the Kamariya Community Center between 9:30 am and 8:30 pm from Monday to Saturday, or between 9:30 am and 4:30 pm on Sunday and holidays.
From the first day to the tenth day of each month, you can make reservations by lot (in increments of three hours, up to a maximum of 12 hours per Community Center/House) for the period of one month for the month after next.

You can cancel your reservations or make new reservations as many as you like during the period.

• A lottery is held automatically on the 12<sup>th</sup> of each month, and the result is sent by e-mail. If your group has not registered its e-mail address, please contact the Kamariya Community Center.

3. Making reservations:

When rooms and facilities are available, you can make reservations on or after 16<sup>th</sup> of each month between 9:30 am and 8:30 pm (4:30 pm on Sunday and holidays) on a first-come-first-served basis. In addition, on the 15<sup>th</sup> of each month, you can make reservations through internet after 12:00 pm, or by phone after 2:00 pm, or in person at the Kamariya Community Center after 4:00 pm.

- 4. To change the date and time of using rooms or facilities, and types of rooms or facilities, you need to cancel your current reservation before making new reservation.
- 5. Making reservations six or less days prior to use:

You can make reservations in person or by phone (from 9:30 am) for the use of rooms or facilities for more than four sessions per month.

6. On the day you rent rooms or facilities, you can extend the reserved period by one hour before and/or after the period respectively if no other reservation has been made for the rooms or facilities.

Facility name	For individual/group use and room capacity		Room usage			
1F Lounge	For individual use		Conversing and reading			
Game Playing Area	For individual use		Conversing, playing games of go, shogi, Othello, etc.			
Playroom	For individual use		Play area for preschoolers and their parents			
Reading Area	For individual use		Lending and making reservations for general books, juvenile books, and picture-story cards			
Gymnastic	For individual use		Table tennis, badminton, etc.			
Room	For group use		Table tennis, badminton, basketball and volleyball			
Cooking Room	For group use	24	Cooking practice, etc.			

Small Meeting Room	For group use	18	Meetings, craftwork, etc.
Intermediate Meeting Room	For group use	48	Meetings, dancing, physical exercise, etc.
2F Meeting Room	For group use	18	Meetings, craftwork, etc.
Crafts Room	For group use	24	Craftwork, karaoke, etc.
Japanese Room	For group use	24	Tea ceremony, kimono-wearing classes, meetings, etc.

## **Opening hours**

\* <u>A 2-hour fee will be charged for the use of the Cooking Room and other rooms in the afternoon session #2</u> on Sunday and holidays.

Session	Weekdays	Sunday and holidays
Morning session	9:00 am to 12:00 noon	9:00 am to 12:00 noon
Afternoon session #1	12:00 noon to 3:00 pm	12:00 noon to 3:00 pm
Afternoon session #2	3:00 pm to 6:00 pm	3:00 pm to 5:00 pm
Evening session	6:00 pm to 9:00 pm	

#### **Cooking Room**

Session	Weekdays	Sunday and holidays		
Morning session #1	9:00 am to 11:00 am	9:00 am to 11:00 am		
Morning session #2	11:00 am to 1:00 pm	11:00 am to 1:00 pm		
Afternoon session #1	1:00 pm to 3:00 pm	1:00 pm to 3:00 pm		
Afternoon session #2	3:00 pm to 5:00 pm	3:00 pm to 5:00 pm		
Evening session #1	5:00 pm to 7:00 pm			
Evening session #2	7:00 pm to 9:00 pm			

### Charge for the use of each room

Room name	One session (three hours)	Two hours	One hour	
Small Meeting Room	¥510	¥340	¥170	
Intermediate Meeting Room	¥1,020	¥680	¥340	
Small and Intermediate Meeting Rooms used as one meeting room		¥1,020	¥510	
Single Japanese Room	¥540	¥360	¥180	
Double Japanese Rooms	¥1,080	¥720	¥360	
2F Meeting Room	¥450	¥300	¥150	
Cooking Room		¥680	¥340	
Craft Room	¥750	¥500	¥250	
Entire Gymnastic Room	¥1,800	¥1,200	¥600	
One section of the Gymnastic Room	¥600	¥400	¥200	
Stage	¥300	¥200	¥100	

\* A 2-hour fee will be charged for the use of the Cooking Room and other rooms in the afternoon session #2 on Sunday and holidays.

#### **Cancellation fee:**

- No charge will be made for cancellation made seven or more days prior to the reserved date (the same day a week before).
- In case already paid, please bring a permit for use and a receipt prior to the reserved date. A refund will be made.

#### Use of the Gymnastic Room:

#### Individual use:

Please bring your own ping-pong rackets and balls, and badminton rackets and shuttles with you. **Group use:** 

- In principle, infants and toddlers are not allowed to accompany their parents in the Gymnastic Room for safety reasons.
- Outdoor shoes are not allowed to be worn. (Please bring your indoor shoes.)
- No food is allowed in the Gymnastic Room. (Players should be able to stay hydrated properly.)
- Ping-pong rackets, volleyballs and basketballs can be lent. (Please ask at the reception in advance.)

#### Time slots for individual or group use of the Gymnastic Room:

\* Group use will be charged but no charge will be made for individual use.

Session	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday and holiday
Morning session	Group	Group	Group	Group	Group	Individual	Group
Afternoon session #1	Group	Group	Group	Group	Group	Individual	Individual
Afternoon session #2	Individual						
Night session	Group	Individual	Group	Individual	Group	Group	

#### Reminders when using the Kamariya Community Center:

• Smoking is prohibited all day long on the premises.

- Alcoholic drinking is prohibited in the facilities, and the facilities cannot be used after drinking alcoholic beverages.
- Only light meals can be brought and eaten in a designated area.
- Please refrain from using electrical outlets in the Kamariya Community Center without permission.

• Groups that have not been active with the Kamariya Community Center for the past 12 months are deemed to have withdrawn from the Kamariya Community Center.